



# Interim Health & Safety Protocols for COVID-19



**BumbleBeesRus is dedicated to providing a safe and healthy environment for our community. The following mandatory protocols are in place to ensure the safety of all students, staff and family members in addressing COVID-19, in addition to our existing stringent health and safety policies and procedures.**

## **SCREENING**

- All staff and children will be screened with a temperature check and visual inspection for illness, along with questions regarding symptoms or contact with anyone who has tested positive for COVID-19 upon entry to the premises the program.
- If a child or staff member's screening indicates a fever, other symptoms related to COVID 19 or knowledge of close contact with an individual diagnosed with COVID-19, they will be prohibited from entering the program. In such cases, they should refer to their physician for further guidance.
- All centers have a designated Safety Monitor who is responsible for overseeing all screenings, documentation and reporting of any exposure or positive cases of COVID 19. Screening logs will be maintained at the center.
- Employees and children are required to complete a daily screening survey in addition to the temperature check upon arrival. Screening will ask about (1) COVID 19 symptoms in past 14 days, (2) positive COVID 19 test in past 14 days, and/or (3) close or proximate contact with confirmed or suspected COVID 19 case in past 14 days. Responses must be reviewed and documented daily.
  - If any responses to screening questions indicate that a child or staff member has current symptoms of or exposure to COVID-19 upon arrival, they will be prohibited from entering the program.
- In the event that a parent/guardian of a child must be isolated because they have tested positive for, or exhibited symptoms of, COVID 19, the parent/guardian must be advised that they cannot enter the site for any reason, including picking up their child.
- If a parent/guardian who is a member of the same household as the child is exhibiting signs of COVID 19 or has been tested and is positive for the virus, an emergency contact authorized by the parent/guardian must be utilized to come pick

up the child. As a “close contact,” the child must not return to the child care center for the duration of the quarantine.

- If the parent/guardian who is the a member of the same household as the child is being quarantined as a precautionary measure, without symptoms or a positive test, a staff member will walk out or deliver the child to the parent/guardian at the boundary of, or outside, the premises. As a “contact of a contact” the child may return to the child care during the duration of the quarantine.
- If a child or their household member becomes symptomatic for COVID 19 and/or tests positive, the child must quarantine and may not return or attend the child care program until after the required quarantine period is complete. Upon return to the program, children who were diagnosed with COVID-19 must provide documentation from their medical provider clearing them to return. This may include a negative COVID-19 test result or an alternative diagnosis.

## SICK POLICY

It is recommended that staff and families conduct their own health screenings every day at home (i.e. temperature check and assessment of COVID 19 symptoms) prior to entering the program to ensure the safety of the program’s community.

- Per BBRU Sick Policy, parents/guardians are required to keep sick children home and staff are instructed to stay home if they are sick.
- If a child or employee develops a fever at school, they must be sent home immediately and cannot return to the center until they are fever-free for 24 hours.
- If a child or staff member exhibits persistent cough or runny nose while in attendance at the center, they will be sent home.
- If an illness persists and their symptoms worsen, parents/guardians and staff are encouraged to seek the advice of their physician.
- If a child exhibits symptoms related to COVID 19 at the center, parents/guardians will be notified immediately. Sick children will be isolated in a designated area until a parent/guardian picks them up. Parents/guardians should seek guidance from their physician regarding possible exposure to COVID 19 and testing.
- If a staff member exhibits symptoms related to COVID 19 at the center, they will be sent home immediately and cannot return to work until their symptoms subside. They should seek guidance from their physician regarding possible exposure to COVID 19 and testing.
- Should a staff member or child receive testing for COVID 19, they cannot return to the program until they have received a negative test result.
- **It is the responsibility of each employee and parents/guardians to notify the center immediately if the staff member or the child have tested positive for COVID 19 so that the school may take action quickly in notifying the Department of Health. Please refer to our Policies and Procedures for Handling a Case of COVID 19 in City-Regulated Child Care for more information.**

## PROTECTIVE EQUIPMENT

- Employees are required to wear face coverings at all times within the child care center regardless of vaccination status. Staff may only remove their face covering while actively eating during their meal breaks and must maintain a distance of at least 6 ft. from other staff while doing so.
- All parents and guardians are required to wear face coverings during drop off and pick up of their children while inside the facility, regardless of vaccination status.
- Children over the age of 2 are encouraged to wear face coverings in indoor settings if they are medically able to tolerate a mask.
- Employees are provided with an acceptable face covering, if needed, at no cost to the employees and an adequate supply of coverings are available in case of need for replacement.
- Acceptable face coverings include but are not limited to surgical masks or cloth (e.g. homemade sewn, quick cut, bandana). Face shields must be worn with a face covering.
- Face coverings are prohibited from being shared.
- Employees have been trained how to put on, take off, clean (as applicable), and discard PPE.
- Employees should replace their face covering with a new one should it become soiled or wet.
- Sharing of objects (e.g. electronic equipment, arts and crafts materials, touch screens) and surfaces is limited; when in contact with shared objects or frequently touched areas, employees are required to wear gloves (trade appropriate or medical). Employees and children are required to practice hand hygiene (i.e. hand washing) before and after contact.

## PHYSICAL DISTANCING

- Employees are encouraged to maintain 6 ft. distance from each other when feasible with face coverings worn at all times.
- Employee and children groupings are as static as possible by having the same group of children with the same staff whenever and wherever possible. Group size is limited to required ratios as defined by the Department of Health and Department of Education based on the class age group, including adults.
- Adequate social distancing will be maintained in small areas, such as restrooms and break rooms, and signage and systems (e.g. flagging when occupied) to restrict occupancy when social distancing cannot be maintained in such areas.
- Classroom space is reconfigured to limit overall density of children.

- Non-essential visitors on site are prohibited.
- Drop-off and pick up times are staggered when possible to minimize the contact between families. Parents/guardians are not permitted to spend an excessive amount of time in the child care facility.
- Designated areas are established for pick ups and deliveries, limiting contact to the greatest extent possible.
- In-person gatherings of employees (e.g. breaks, meetings) are limited to the greatest extent possible.
- Meetings with families are limited with social distancing guidelines in place and remote meetings are encouraged when possible.
- Tours with prospective families must follow social distancing and aforementioned masking guidelines.

## HYGIENE, CLEANING AND DISINFECTION

- In adherence to hygiene, cleaning, and disinfection requirements from the Centers for Disease Control and Prevention (CDC) and Department of Health (DOH), logs are maintained on site that document date, time, and scope of cleaning and disinfection.
- Hand hygiene stations are provided and maintained: hand washing with soap, running warm water, and disposable paper towels; alcohol based hand sanitizer containing 60% or more alcohol for areas where hand washing is not available/practical.
- Hand sanitizer is available throughout common areas in the facility and inside classroom, restrooms and offices.
- Employees and children are required to practice hygiene in the following instances:
  - Immediately upon arrival to the center;
  - After using the restroom;
  - Before eating.
- Appropriate cleaning /disinfection supplies are readily available for shared and frequently touched surfaces (e.g. door handles, multi seat strollers, toys, art supplies, areas where children eat), and employees must use these supplies before/after use of these surfaces, followed by hand hygiene.
- Centers are equipped with a EM360™ Roller Cart Electrostatic Disinfectant Application System. Its patented application system places an electrostatic charge to liquid disinfectants as they leave the spray nozzle, which allows them to cling to virtually any surface and destroy 99.9999% of germs\*.

- Equipment and toys are regularly cleaned and disinfected.
- Rest periods for children will have individual clean bed coverings as provided by parents/guardians and are prohibited from being shared. Cribs and cots are clearly labeled with each child's name and are prohibited from being shared. Cribs and cots will be safely cleaned before and after use.
- Additional measures:
  - Frequent and thorough hand hygiene for both staff and children.
  - Whenever a child is soiled with secretions, the child's clothes will be changed and the child will be cleaned as needed.
  - When diapering/providing assistance with toileting, staff must wear gloves, wash hands (staff and child), and follow with cleaning and disinfection.

## COMMUNICATION

- All staff are required to receive training on applicable precautions/policies in the State's guidance either remotely or in person, using appropriate social distancing and required face coverings for all participants.
- Signage is posted inside and outside of the facility to remind individuals to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.

## ACTIVITIES

- Gross Motor Activities:
  - Stable groups of children will be separated as feasible.
  - Focus will be on activities that promote limited physical contact between children and shared equipment.
- Enhanced Cleaning Protocols: Shared equipment is sanitized thoroughly before and after a child or employee comes in contact with the equipment.
- Food Services:
  - Individual portions of food is served to children.
  - Stable groups of children are separated as feasible.
  - Tables with seating are separated at least 6 ft. apart from other tables, as feasible.
- Excursions away from program are discouraged for centers that have an on-site playground or outdoor play area. Children over the age of 2 who are medically able to tolerate a face covering are encouraged to wear a mask.